

## POLICY <u>HC</u> – Division School Year Calendar Exhibit 1- Calendar Checklist Page PAGE 1 of NUMPAGES 2

Re	quired	Notes	Required by
•	12 CSW Days ( with attempt to have 6 per semester)		Policy HHCA
•	No classes January 2		Education Act
Preferred			Preferred by
•	97 Day Semesters	02 15	
	The seminates	92 and 5	Policy HC
•	Avoid 3-day weeks (Excluding Teachers' Convention)		Board Preference
•	Organizational Day at the end of June		Admin/Staff
•	Organizational and Site PD Days Immediately Before First Day		
	of School		Admin/Staff
•	First Instructional Day after Labour Day		Community
•	184-185 Instructional Days	184 Instructional Days	Board/Admin
•	198/199 Operational Days		Board/Admin
	2 weeks at Christmas Break		Historical practice TBL
•	No vacation during Holy Week (week before Easter)		GPCSD
•	If possible, minimum one non-operational day per semester to		
	acknowledge the PT interview evenings		
Additional:			
•	Spring Break - if Good Friday is on or later than April 15th.		
	Spring Break should try to include the week April 1st falls on.		
•	Spring Break - if Good Friday is on or later than April 15th.		
	Spring Break should try to include the week April 1st falls on		
•	Easter / Spring break cannot fall during April Diploma exams.		
•	1 PD day in the second semester must be flexible to allow for		
	High School graduations		
•	CSW cannot fall during PAT exams.		
•	Try to have CSW for BRHS and SSS grads and the Friday		
	before PWA grad which is always the first week of May on an odd year and the second week of May on an even year. SRRA		
	is first or second week of June. Eaglesham, Ridgevalley are on		
	Saturday. Savanna is summer. Grad occur on a Green CSW		
	identified day or on the Saturday following. All feeder schools		
	must choose the same PD "choice" day as their high schools		
	(which will be grad if grad is on a Friday).		
•	Exams in HS are limited to the last 6 days and Junior high to		
	the last 5 days. Classes must continue up to exams. Any		
	exception to this must be approved by the Superintendent or		
	his/her designate		
•	Report cards can be sent home no earlier than the last		
	instructional day unless school has received permission from		

Policy HC- Division School Year Calendar Exhibit 1-Calendar Checklist Page 2 of 2

	Superintendent (e.g. field trip planned the last day) or unless the parent has requested for personal reasons).	
•	Schools may not close early unless the superintendent has given permission	
•	ECS registration will be coordinated with GPPSD and GPRCSD	