

POLICY BF – Establishment of Board Policy

Policy development is a key responsibility of the Board. The Board shall establish and maintain written policies which express its philosophical beliefs in support of public education and provide effective direction and guidelines for the action of the Board, the Superintendent, students, electors and other agencies.

PURPOSE:

To provide a framework to guide and support the development, evaluation and review of policies.

GUIDELINES & PROCEDURES

1. Board policies shall communicate guidelines and direction for the Division and provide guidance for the Superintendent in the administrative operations of the division.
2. All policies are available and accessible to students, parents, and board employees on the Peace Wapiti website
3. All statements of Board policy shall conform to the *Education Act* and regulations set down by Alberta Education and shall be within the scope of the Board authority.
4. The Board delegates authority to develop, review and evaluate policies to the Policy Review Committee with involvement by the Superintendent, professional staff, School Councils and school community, when appropriate.
5. If the Board has reviewed an existing policy upon the request of an outside individual or group, subsequent requests will not be received for a minimum of six months.
6. In the absence of existing policy, the Board may make decisions by resolution, on matters affecting the administration, management and operation of the Division. Such decisions shall carry the weight of policy until such time as a specific written policy or administrative procedure is developed.
7. All final policy decisions shall be made by the Board in public meetings.

REFERENCES

Cross References:

[PWPSD District Policies website](#)

Legal Reference:

[Education Act](#) Section 53

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Next Review: 2025/2026